



CONNECTICUT ACADEMY OF SCIENCE AND ENGINEERING

October 1, 2018

TO: Regular/Emeritus/Corresponding/Honorary Members of the Connecticut Academy of Science & Engineering

FROM: Joann Sweasy, Chairperson, Membership Committee

SUBJECT: Nomination of Candidates for Membership for the 2019 Election

On behalf of the Academy's Governing Council and the Membership Committee, I request your assistance in helping us strengthen the foundation of the Academy by nominating candidates for membership who will bring prestige to the Academy and contribute to its goals.

In accordance with the Bylaws regarding the Academy's membership limit:

The number of candidates to be considered for election each year shall be limited to not more than 6% of the number of members as of July 1 of such fiscal year as determined by the Academy's Council.

As of July 1, 2018 the membership of the Academy was 405. Therefore, as determined by the Academy's Governing Council, **this year's election will be limited to no more than 24 candidates.** In accordance with this year's election procedures, a **CASE Member may serve as a Nominator for only one nomination and as a Reference (Member Reference or External Reference) for only one nomination.** The following pertains to the references to be provided in support of each nomination:

- **Member Reference (required):** For each nomination, an Academy Member has to be named as the member reference. A letter of support from the member reference is optional.
- **External Reference (optional, but preferred):** A nomination may include an external reference. This reference is an individual external to the nominee's organization/company. The external reference may be, but does not need to be, an Academy member. If an external reference is provided, a letter of support from the external reference is required. On the nomination form information about the external reference's background/stature is requested as context for the required letter of support.

Attached you will find a description of the "Criteria for Membership" as a guide for selecting nominees. Please note that the Academy values diverse and inclusive participation in its membership and activities. The membership shall include a reasonable representation from those engaged in academic, governmental, and industrial or other private activities, regardless of gender or of racial or cultural origin among the broad categories of (1) the physical and mathematical sciences, (2) the biological sciences, (3) the social and behavioral sciences, and (4) engineering. Therefore, the Academy's Governing Council charges its members and the membership committee to strive for balance and diversity in the nomination and election of candidates for the Academy membership. We encourage you to think beyond your institutional colleagues to include truly deserving individuals who will contribute to the goals of the Academy. Please give special consideration to individuals from the industrial sector, as our current membership percentage from this category continues to be low, and our Bylaws require us to retain a balanced membership.

Please note:

- Instructions for submitting a nomination are provided in the email accompanying this letter. **The nomination period is October 1 - November 16, 2018.**
- The membership committee will review all nominations and select candidates for election to be considered by the membership. **The election will be conducted electronically from January 21 - February 19, 2019.**

For assistance or guidance contact Terri Clark, Associate Director 860-571-7143; tclark@ctcase.org